

Dear Customer \_\_\_\_\_

2017/06/30  
Rubycon Corporation  
Sales Headquarter

Subject : Announcement of change of the material of Plastic reel of Surface-mount Al electrolytic capacitors

We would like to take this opportunity to extend heartfelt appreciation to your continued support and patronage rendered to our company. In the meantime, we are to inform the captioned matter as described below.

Currently we use cardboard reel and plastic reel for the reel for the package of surface-mount type capacitors. However, due to recent many requests to change to the plastic type and in order to improve productivity , we plan to unify to plastic reel type.

Therefore we appreciate for your understanding and acceptance to change as described below.

- Products concerned being:  
Surface-mount type capacitors    All products with size diameter    $\phi 4 \sim \phi 10$
  
- The date of change:  
From February 2018 subject to running change and delivery date base
  
- Reliability:  
Specification and performance of the product remain unchanged because of the change of material of the reel package.

The details of the product concerned will be informed to your company by our Sales person in charge. In case you need the process of change request, we would proceed your approval in accordance with your procedure.

As explained above, our standard package will be integrated to the plastic reel but should the customer still require the cardboard reel ,the products will be supplied in different product code name.

Yours faithfully,